



TOWN OF TYNGSBOROUGH

Office of the Selectmen

25 Bryants Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

Selectmen's Meeting Agenda

Monday October 30, 2006

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectwoman Jacqueline Schnackertz, Selectman Rich Lemoine and Selectwoman Karyn Puleo. Also present: Town Administrator Rosemary Cashman and Admin Assistant Therese Gay. Selectman Kevin O'Connor did not attend due to scheduling conflict.

The Board was introduced, and the agenda was read.

1. 6:00 P.M. Public Hearing - Verizon

A motion made by Selectman Lemoine to call the hearing to order, second by Selectman Booth. The Board voted unanimously to open the hearing.

The Chair read from a prepared statement, concerned citizens came before the Board and voiced their support of the Verizon Cable Service. After a brief discussion the Board voted.

A motion made by Selectwoman Schnackertz to close the public portion of the hearing, second by Selectman Booth. The Board voted unanimously to close the hearing.

A motion made by Selectman Lemoine to approve the Verizon Cable License for 15 years with the stipulations that were read into the record, second by Selectwoman Schnackertz. The Board voted unanimously to grant the license.

2. Citizen's Time

No one came forward this evening

3. Other Business (If Necessary)

A. Chapter 90 – Highway Department

The Administrator for the Highway Department presented a proposal for the purchase of a wheel loader and a backhoe. The Department has received extra money in their Chapter 90 funds for road projects and equipment. The Highway Dept can use road repair money to purchase equipment. The Highway Administrator also reviewed his pavement management list. The projects will be reviewed in the Spring. Selectman O'Connor had voiced his support of the purchase to the Board prior.

A motion made by Selectwoman Schnackertz to support and to move forward with the purchase of the wheel loader and backhoe using the Chapter 90 funds, second by Selectman Lemoine. The Board voted unanimously in support of the purchases. The Capital Assets Management Committee will be notified.

B. Merrimack Valley Regional Housing Consortium – Grant

The MVRHC is requesting \$20,000 from DHCD along with the contribution of \$4,000 from the Town of Tyngsborough and \$1,000 from the Chelmsford Housing Authority for a total of \$25,000 to fund the requested consulting support.

Each town is required to approve the application but the Town of Tyngsborough has agreed to administer the project. Selectman Lemoine has prepared the letter of application and has asked that the Board Chair sign on behalf of the Town.

4. Correspondence

A motion made by Selectwoman Schnackertz to accept the 17 pieces of correspondence submitted for review, second by Selectman Booth for discussion. Two pieces of correspondence received in regards to the Conservation Commission vacancy and the request from the School Committee for a representative for the upcoming negotiations. The Board voted unanimously to accept the 17 pieces of correspondence.

A motion made by Selectwoman Schnackertz to appoint Ed Smith as a Member to the Conservation Commission for a term to expire June 30, 2009, second by Selectman Booth. The Board received Mr. Smith's letter of interest and voted unanimously to appoint him.

A motion by Selectman Lemoine to appoint Karyn Puleo as the Board's representative to the School Committee's negotiating team, second by Selectman Booth. The Board voted unanimously to have Karyn Puleo represent the Board.

5. Selectmen's Notes

Selectman Lemoine informed the Board that he would not be able to sit on the interviews for the Media Program Director as he will be out of town next week. Selectwoman Schnackertz will take his place. The Administrator will set up the interviews. NMCOG is hosting an Economic Development Forum on Tuesday, Oct. 31. There will be discussion with the Sewer Commission on the flow available on the Westford Rd, Middlesex Road and Tyng Road. The Capital Assets Committee will need to meet to review the capital projects. The town is in need of a Town Engineer to look at road acceptance and the Board will have the law firm of Kopelman and Paige to look at the legalities.

6. Town Administrator's Notes

The Town has received a Smart Growth Technical Assistance Grant. The Town is proceeding with a Stormwater Management Plan with the assistance from NMCOG. Flu Clinics: November 13 and 15. Veterans Day services on November 11, 11am at 120 Westford Road. There were several resumes for the Media Director's Position and we have received a couple for the Town Accountant's position.

7. Executive Session (If Necessary)

A motion made by Selectwoman Schnackertz to enter into Executive Session and to enter into a Work Session and to exit to an open session only to adjourn, second by Selectman Booth.

Roll Call Vote: Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectman Rich Lemoine, yes; and Selectwoman Karyn Puleo, yes.

The Board reviewed documentation and had some discussions on personnel issues for Collective Bargaining. After which the Board voted to exit Executive Session and entered into the work session.

A motion made by Selectwoman Schnackertz to exit Executive Session and to enter into a Work Session and to exit to an open session only to adjourn, second by Selectman Booth.

Roll Call Vote: Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectman Rich Lemoine, yes; and Selectwoman Karyn Puleo, yes.

8. Work Session (If Necessary)

The Town Administrator along with the Town Accountant, the School Financial Director met with the representatives of Chartwell Cafeteria Service to work on resolving a deficit. The School Financial Director will work with Chartwell on a resolution.

The Board voted on the Assistant Treasurer's position on the recommendations from the Town Administrator and the Town Treasurer.

A motion made by Selectwoman Puleo to appoint Gloria Clancy as the Assistant Town Treasurer, second by Selectwoman Schnackertz. The Board voted unanimously to appoint Gloria Clancy as the Assistant Town Treasurer.

Adjournment

The Board Selectmen after concluding the evening's business voted to adjourn.

A motion made by Selectwoman Schnackertz to adjourn the meeting, second by Selectman Booth. The Board voted to adjourn the meeting.

Meeting adjourned at 8:10 P.M.

Respectfully submitted

Therese Gay
Admin Assist.